

YORK CONDOMINIUM CORPORATION 323

Minutes of the Board of Directors Meeting

Monday, February 29, 2016

Present: David Brown
Gord Hamilton
Gary Legault
Katy Paul-Chowdhury
Fern Stimpson

By invitation: Robert Corak Property Manager, Brookfield

OPENING OF THE MEETING

There being a quorum present, Katy Paul-Chowdhury called the meeting to order at 6:06 p.m.

1. Review and Acceptance of Agenda: The Board reviewed and approved the agenda.

2. Approval of Minutes

2.1 The Board reviewed and approved the Minutes from January 28, 2016

MOVED BY Gord Hamilton

SECONDED BY Katy Paul-Chowdhury

All were in favour and the motion was CARRIED.

2.2 Website Minutes: An abridged form of the minutes is posted on the website. The minutes are also available in the office upon request.

3. Approval of Financial Statements

3.1 The Board reviewed and approved the Financial Statement for the month of January 31, 2016.

MOVED BY Gary Legault

SECONDED BY Fern Stimpson

All were in favour and the motion was CARRIED.

4. Matters Arising from Past Minutes

4.1 Consolidated Rules and Committee Structure Revision Update: In progress.

4.2 Lobby Renovations & Launch Party: Mailboxes delivery in April. Lobby Launch Party on March 7th.

5. Contracts and Proposals

5.1 Balcony Ponding Remediation: In Progress.

5.2 Elevator and Lobby Security Cameras: The Board approved hiring ThyssenKrupp Elevator & NG Micro Inc. to install cables, volt power receptacles and elevator security cameras.

MOVED BY Gary Legault

SECONDED BY David Brown

All were in favour and the motion was CARRIED.

6. Items Completed

- 6.1. Pro-Bel completed the required roof anchor inspection
- 6.2. Prepared the Draft Copy of the Operating Budget
- 6.3. Installed updated signage above the blue bins in the disposal rooms
- 6.4 Drafted and distributed parcel waivers to residents
- 6.5 Provided the notice regarding mail box update
- 6.6 Sent draft rules and regulations to lawyer, David Thiel
- 6.7 Repaired sprinkler system valve
- 6.8 Replaced cracked notice board in an elevator cab

7. Committee Liaison Reports and Appointment of Director Liaisons

- 7.1 HPGR Board: Will be meeting March 14th at 10:00 am.
- 7.2 Communication Committee: What's Happening Quarterly will be published March 3rd.
- 7.3 Health and Safety Committee: Identity Theft Protection presentation on March 3rd.
- 7.4 Neighbours Committee: Tea on March 9th, and movie night on March 13th.
- 7.5 Landscaping Committee: The board received plans for the gardens, and new generator garden area for 2016.

8. Meet the Board: All issues were addressed.

9. Correspondence: All letters and emails were addressed and responses made accordingly.

10. Review of Action Item List: The action list was reviewed and updated.

11. Other Matters:

- 11.1. Renovations of Exercise/Sauna Rooms: In Progress.

12. Adjournment

The meeting was adjourned at 8:30 p.m.

Next Meeting: The next regular Board meeting will be held **Thursday, March 31, 2016 at 6:00 p.m. in the Games Room.**