

# YCC 323 – ELEVATOR RESERVATION / DAMAGE DEPOSIT

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Date Elevator Required: \_\_\_\_\_

Move in/out: \_\_\_\_\_ Renovation: \_\_\_\_\_ Delivery: \_\_\_\_\_

Suite No: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Tenant's Name: \_\_\_\_\_

Phone: \_\_\_\_\_

We agree to deposit the sum of TWO HUNDRED & FIFTY DOLLARS (\$250.00 cheque to made out to YCC 323) with the Management Office or with the Superintendents, to be held as a damage deposit to ensure that no damage will be caused to the common elements as a result of the move.

It is understood that, if there is no damage to the common elements, the deposit will be returned following completion of the move. It is also understood that, should any damage occur which exceed the amount of the deposit, it is further agreed that the Corporation will receive the invoiced costs of the repair from the undersigned.

I have read Article IV re; moving procedures copied on the back of this form, and will abide by the corporations rules as written.

***If applicable, it is understood and agreed that the Corporation will receive (through its Managing Agent), a copy of the application to lease and a copy of the signed lease, together with a signed undertaking, that the tenants will abide by the Rules and Regulations of the Corporation.***

APPLICANT: \_\_\_\_\_

DATE: \_\_\_\_\_

I acknowledge receipt of the sum of \$250.00 from the above resident, to be held as a damage deposit.

AUTHORIZED OFFICER: \_\_\_\_\_

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